

THE UNDERSIGNED DOES HEREBY OFFER TO RENT THE SARATOGA TOWN

HALL FOR THE SUM OF \_\_\_\_\_ ON \_\_\_\_\_

FOR THE PURPOSE OF \_\_\_ WEDDING \_\_\_ MEETING \_\_\_ DANCE \_\_\_ OTHER.

HOURS OF THE EVENT: \_\_\_\_\_ TO \_\_\_\_\_.

TIME DINNER IS TO BE SERVED AT \_\_\_\_\_.  
SO CUSTODIAN CAN PRESENT 30 MINUTES BEFORE.

THE SAID PREMISES IS TO BE AVAILABLE ON THE ABOVE DATE ONLY,  
EXCEPT FOR WEDDINGS. RENTER MAY SET-UP ONLY ON THE DAY BEFORE  
PROVIDED THE HALL IS NOT RENTED AND CLEAN UP ON THE DAY AFTER.

THE UNDERSIGNED AGREES THAT ANY DAMAGE OCCURRING TO THE SAID  
PREMISES, OVER AND BEYOND REASONABLE WEAR AND TEAR, SHALL BE  
DEDUCTED FROM THE RETAINER FEE. IF DAMAGE EXCEEDS THE  
RETAINER FEE, THE RENTER WILL BE LIABLE FOR THE TOTAL AMOUNT  
OF DAMAGE OVER AND ABOVE THE RETAINER, AND THE RETAINER FEE  
IS NOT TO BE RETURNED.

NAME OF GROUP \_\_\_\_\_

NAME OF RENTER \_\_\_\_\_

ADDRESS OF RENTER \_\_\_\_\_

PHONE NUMBER OF RENTER \_\_\_\_\_

DATE OF RENTAL \_\_\_\_\_

(Will reserve only if deposit is made within 2 weeks)

THE SUM OF \_\_\_\_\_ IS HEREBY TENDERED TO THE TOWN OF  
SARATOGA.

I HAVE READ AND UNDERSTAND ALL THE RULES AN REGULATIONS  
GOVERNING THE RENTAL OF THE TOWN OF SARATOGA TOWN HALL. I  
AGREE TO ABIDE BY ALL THE RULES AND REGULATIONS AND IF I FAIL  
TO DO SO WILL FORFEIT THE \_\_\_\_\_.

\_\_\_\_\_  
SIGNED

PLEASE RETURN WITH PAYMENT TO: Town of Saratoga  
1120 State Hwy 73 S  
Wisconsin Rapids WI, 54494

