

## TOWN OF SARATOGA BOARD MEETING MINUTES

**DATE:** Wednesday March 15th, 2023

**TIME:** 6:00 p.m.

**PLACE:** Saratoga Town Office

**PRESENT:** Bill Leichtnam, Josh McDonald, Gail Kretschmer, Rhonda Carrell, Roger Wilcox

This meeting was officially noticed on March 9th 2023.

Chairman Carrell called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Chairman Carrell read the rules regarding public comment.

### **PUBLIC COMMENT:**

Dan Forbes would like to know why only 23% more was spent on roads and not 50%, inquired on the need to have additional security cameras purchased.

Paul Reber would like to see the meetings recorded on video and posted online.

A written Constable report was provided.

No Building Inspector provided.

No Zoning Inspector report provided.

No Wood County Solar update.

Joe Palm provided the Road Crew update. Lots of snow has fallen, they are working on repairs from the last snow fall. Weight limits are currently on.

Supervisor Wilcox and the Community Wildfire Protection Program will be meeting on Monday, March 20<sup>th</sup> at 9:30 a.m.

Supervisor Kretschmer shared the next SPARKS meeting will be Monday March 20<sup>th</sup> at 6:00 p.m.

Supervisor McDonald gave the Plan Commission update. The last Plan Commission meeting was a joint meeting with the Town Board. They are continuing to work on updating the zoning ordinances.

Supervisor Leichtnam provided an update on the PPF Committee. The Committee will be continuing to work on the employee handbook. The next meeting will be on Monday April 3rd at 6:00 p.m.

Paulette Weinfurter gave the Clerks update. She will be sending emails to the board at the email addresses that were provided by the town. The absentee ballots for the April 4<sup>th</sup> election have been mailed out.

Billie-Jo Kester gave the Treasurer's update. Any late taxes will need to be paid to the Wood County Treasurer now unless it is personal property. She is also working with the clerk on the list of address tiles that residents paid for that will be reimbursed. She also read a letter on behalf of Lori Jacobitz of Lori and Friends Catering asking for a 30-day contract extension.

Supervisor Wilcox received calls about mailboxes that were dislodged, followed up on a fiber optic line that a resident was approached about. He also attended a local road forum meeting and learned of grants that could be beneficial for the town.

Supervisor Kretschmer also received calls regarding snow and mailboxes and the amount of time that it takes to plow the roads. She suggested that the town may want to look into creating an ordinance regarding crypto mining currency, as well as information on an ethanol fuel fungus. She will share this information with the Plan Commission.

Supervisor McDonald also received calls about mailboxes down and the amount of time to plow.

Supervisor Leichtnam received complaints about the potholes on Hollywood Road. He shared information on a water quality meeting that will be held on April 6 in Montello. The next WTA Unit meeting will be in Richfield on Friday.

**Motion (Leichtnam/McDonald) to approve the March 1 minutes with amendments. Motion passed unanimously.**

The contract for the Zoning Administrator provided on March 1 was reviewed. **Motion (Leichtnam/McDonald) to approve the yearly contract for Zoning Administrator Bossert on the terms he listed. Motion passed unanimously.**

**Motion (Leichtnam/Wilcox) to approve the Certified Survey Map for James Krutza, parcel #1800022A, 5821 Spruce Ave. Motion passed unanimously.**

The Commercial Building Inspector discussion will be placed on the next agenda.

The Town of Rome Administrator, Jamie Gebert and the Town of Rome Attorney Nick Flannagan were present to discuss the process of transferring a reserve liquor license from the Town of Saratoga to the Town of Rome. The Town of Saratoga will be discussing this in a future meeting.

Information was provided from Culligan to update the outdated water softener at the Administration building. They will be invited to the next meeting to discuss this further with the board.

Supervisor Wilcox would like to have the electrical needs addressed in the utility room. With the updates to the security system and water softener system we need additional outlet. **Motion (McDonald/Leichtnam) to approve the hiring of an electrician to come into the administrative office building and update the electrical needs in the utility room. Motion passed unanimously.**

Lengthy discussion ensued regarding the current per diem policy. **Motion (Leichtnam/McDonald) to amend Saratoga's Per Diem Policy by simply adding town board, chair (under special meetings). to that. Motion passed unanimously.** Chairman Carrel recused herself from the vote. A line item will also be added to the agenda to be called approval for per diem for meeting attendance.

Discussion regarding the Public Comment Policy and Procedure. **Motion (Leichtnam/McDonald) to adopt the public comment policy and procedure as amended. Motion passed unanimously.**

A quote was received for AED units for the Town Hall and the Shop. **Motion (Wilcox/Carrell) buy 3 Stryker AED Units as per Quote 10663968 using ARPA funds if applicable. Motion passed unanimously.**

**Motion (McDonald/Kretschmer) to approve an operator license for Destiny McNeal-The Store and Wendy Blum-The Store. Motion passed unanimously.**

**Motion (McDonald/Wilcox) to pay bills. Motion passed unanimously.**

The next Town Board meeting will be Wednesday April 5<sup>th</sup> at 6:00 p.m.

Motion (McDonald/Carrell) to adjourn. Motion passed unanimously. Meeting adjourned at 8:33 p.m.

Paulette Weinfurter-Clerk